

Northwestern University Supplier Registration Request for Form W-8: Certificate of Status

The University is required to establish the tax status of entities with which it conducts transactions.

Please review the following links and complete and sign the Form W-8 appropriate to your organization. Instructions and forms may be found at the following links. Only one form should be completed. The completed and signed form should be returned to your NU contact to continue the supplier registration process.

Supplier registration links: <https://www.irs.gov/pub/irs-pdf/iw8imys.pdf> (Individuals) and <https://www.irs.gov/pub/irs-pdf/iw8ben.pdf> (Beneficial Owners)

<https://www.irs.gov/pub/irs-pdf/iw8imys.pdf>

- **W-8BEN** Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding and Reporting (Individuals): form at <https://www.irs.gov/pub/irs-pdf/iw8ben.pdf> and instructions at <https://www.irs.gov/pub/irs-pdf/iw8ben.pdf>

Questions on the forms?

Please consult your tax advisor or the Internal Revenue Service: <https://www.irs.gov/help>